



Welcome to the 2016 AIA Honorary Membership Submission Site

Honorary membership is one of the highest honors that The American Institute of Architects can bestow upon a person outside the profession of architecture.

Eligibility

Any member of the national AIA Board of Directors, component, or AIA knowledge community may nominate:

- Persons of esteemed character who are not eligible for membership in the Institute but who have given distinguished service to the profession of architecture or the allied arts and sciences
- National and component staff members who have served on staff for a period of at least 10 years and have given distinguished service to the profession of architecture or the allied arts and sciences


Deadline and Entry Fees

- The deadline for submission completion is October 16, 2015 **before 5:00 PM Eastern**. All deadlines are strictly observed.
- There is no entry fee for this program.
- Please review the [Submission Preview](#) carefully before submitting. You can go back and edit your submission until the deadline.

Contact [AIA Info Central](#) or call 1.800.242.3837 to verify membership status.


Log in to the Awards Submission Page


Non-Member Login

 Select 'Join Now' to create a new account.

[Join Now](#)

AIA Member Login





[Lost your password? or Need help?](#)

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Institute Honors and Awards

Honorary Membership



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Call for Nominations (closes 5:00 PM Eastern on Friday, October 16, 2015) | [Log Out](#)

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AWARD INFORMATION

[2016 Honorary Membership](#)

Deadline: 10/16/2015, 5:00 PM Eastern



[Contact the Award Manager](#)



YOUR PROFILE

Candidate's Name

Logins: 2 [Log Out](#)



[View / Edit Your Profile](#)



SUBMIT FEEDBACK

We always welcome feedback, and we want to hear what you like and what can be improved.



[Feedback Form](#)



NOMINATIONS (you have 0 complete nominations, 0 incomplete nominations and 0 withdrawn nominations)



Your submission is complete when a green check mark appears next to the submission title below.



[Click here to begin a new Nomination](#)



[Frequently Asked Questions](#)

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Enter your submission title below and select the "Continue" button.

Candidate

Please enter the candidate's name as it should appear on the official citation and any announcements.

0 characters (200 max)

0 words (75 max)

[Continue](#)

* indicates required field

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TASK LIST



- Each task below must be completed to create and finalize your submission..
- You can save your submission and come back to edit or update prior to 5:00 pm Eastern of the deadline date.

Nomination [ID#103868](#)

Candidate's Name

2016 AIA Honorary Membership: [Nomination](#)

Nomination Status: [Active](#)

Save & Continue



1. [General Format and Jury List](#)



2. [Candidate's Details](#)



3. [Candidate & Nominator Information and Intern Declaration](#)



4. [Copyright Image Page and Photographer's Approval Form](#)



5. [Submission Upload for Jury Review](#)

Save & Continue



GENERAL FORMAT AND JURY LIST

Save & Continue



Please review and agree to the terms and conditions.

1

2016 AIA Honorary Membership

Principles Underlying Election to Honorary Membership

Honorary Membership is one of the highest honors that The American Institute of Architects can bestow upon a person outside the profession of architecture. Election to Honorary Membership is to be voted only if the accomplishments of the nominee are truly outstanding and of national significance.

The Bylaws of The American Institute of Architects (Section 2.61) provide:

"A person of esteemed character who is not eligible for membership in the Institute but who has rendered distinguished service to the profession of architecture or to the arts and sciences allied therewith, may be admitted to Honorary Membership". Nominees must not be eligible for membership in the Institute, including individuals who:

- Are eligible by education or experience and are employed, enrolled or participating in circumstances recognized by licensing authorities as constituting credit toward architectural licensure, or
- Are employed under the supervision of an architect in a professional or technical capacity directly related to the practice of architecture, or
- Have a professional degree in architecture, or are faculty members in university programs in architecture and who are actively involved in research, administration, or the teaching of architecture, or
- Have an architectural license or the equivalent from a non-U.S. licensing authority and demonstrate honorable standing in the profession in the locale in which they are licensed

The Institute requires that the achievements of each nominee for this honor be considered most carefully by those who submit nominations and by the Jury for Honorary Members which awards the honors.

Because the Jury must rely solely on the submission to speak for the achievements of the nominees, great responsibility lies with the nominator and references of the nominee. The nominators should feel certain that the nominee's achievements have sufficient distinction to make them notable contributions to the advancement of the profession or its allied arts and sciences. They should remember that the age, personality, and popularity of the nominee do not, of themselves, constitute a notable contribution, and Honorary Membership is not an award for the nominee's industry or success.

Staff members also, to be deemed worthy of Honorary Membership, should be recognized as having made significant contributions to the Institute which result in distinguished service to the profession. The longevity of service, age, personality, and popularity of the staff member do not, of themselves, constitute a notable contribution.

2016 Honorary Membership Jury

John Guenther, FAIA (Chair)
John C. Guenther Architect, LLC
Wildwood, Missouri

Andrea Rutledge, Hon. AIA
National Architectural Accrediting Board
Washington, DC

Rick Smith, Hon. AIA
Virtual Build Technologies
Salt Lake City

Communication with the jury and/or Board of Directors from the time of submittal to completion of the jury process by the candidate or anyone acting on their behalf is inappropriate and cause for disqualification.

By entering my name in the field below I acknowledge that I have read and agree to the above terms and conditions.

Save & Continue

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CANDIDATE'S DETAILS

Continue

Candidate

Please enter the candidate's name as it should appear on the official citation and any announcements.

Candidate's Name

15 characters (200 max)

2 words (75 max)

AIA Chapter

Select the candidate's AIA chapter should they be granted Honorary Membership.

Select one ...

Primary Location

Enter the city/town where the candidate spends the majority of their time working.

B *I* U | | | | | | | | | |

0 Characters (50 max) 0 Words (10 max)

Words:
0

Characters:
0

Education

Supply in reverse chronological order the candidate's higher education only - provide the name and location of the educational institution, the number of years attended, and the degree(s) received.

0 characters (10000 max)

0 words (1000 max)

Summary Statement

Describe how the candidate's work may be considered notable and how it has advanced the profession of architecture in a 25 to 35 word statement. A simple statement can sometimes say a lot more than one that is overreaching and the jury will rely heavily on this statement during the review.

B *I* U | | | | | | | | | |



CANDIDATE & NOMINATOR INFORMATION AND INTERN DECLARATION

Save Roles



- Your submission needs to have a minimum of 1 role with the 'Candidate' role.
- Your submission needs to have a minimum of 1 role with the 'Nominator' role.

- Add the candidate's name first **then** the nominators name next to the plus sign. Once completed, the candidate's name should be first on the list. If it is not, use the gray arrow button to move it into the primary position.
- Select the candidate's name to complete the required information including the Intern Declaration.
- Select the blue "communication" icon to the left of the nominator's name to send an e-mail request for contact information to be completed along with the Intern Declaration Policy by the deadline.
- **You will not be able to finalize your submission without all parties completing their portion of this process by the deadline.**



First Name ...

Last Name ...

Email ...

Select one ... ▼

Add Role

Please indicate the appropriate role for each individual.

Save Roles

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ROLE DETAILS

[Continue ...](#)



Please complete the requested information.



Personal Details

Prefix

First Name *

Middle Initial

Last Name *

Suffix



Mailing Address

Address Line 1 *

Address Line 2

Address Line 3

City *

State / Province *

Zip / Postal Code *

Country



Contact Details

Telephone *



Submission Manager (they will be copied on all emails)

Name	Telephone	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>

☐ Not applicable



Professional Information (as it will appear on conference materials)

Position / Title

Company / Institution / Organization *

AIA Designation (AIA; Assoc. AIA; FAIA; Hon. AIA; Hon. FAIA; Int'l Assoc. AIA; N/A)



Select Role - Candidate or Nominator

Please indicate the appropriate role for each individual.

*



Social Media Information

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INTERN DECLARATION

[Continue . . .](#)



If you cannot answer 'Yes' to the Intern Declaration Policy, you are not eligible to submit for this award. Please contact HonorsAwards@aia.org should you have any questions concerning our Intern Declaration policy.

☐

I affirm that I do not have unpaid intern architects, including working students, and neither does any firm of which I am an owner or manager.



COPYRIGHT IMAGE PAGE

- Please provide a .PDF file showing the appropriate copyright credits associated with the images being submitted to the Jury. (A sample document has been prepared for your use and can be [viewed here.](#))
- Should your project be selected as a recipient, please choose three images from your submission you wish to be used for the announcement and upload below as .jpg files 500px wide by 375px high.

Submit File(s)



Copyright Image Page

Choose File

No file chosen

(this is a required upload)



Image Selection for Award Announcement - One

Choose File

No file chosen

(this is a required upload)



Image Selection for Award Announcement - Two

Choose File

No file chosen

(this is a required upload)



Image Selection for Award Announcement - Three

Choose File

No file chosen

(this is a required upload)



SUBMISSION UPLOAD FOR JURY REVIEW

Candidates will be evaluated on how well they meet the program criteria which is to be uploaded as a single PDF file smaller than 10 MB in the order listed and not to exceed 32 pages:

1. A one-page nomination letter by a member of the national AIA Board of Directors, component, or AIA knowledge community that summarizes the candidate's contributions. (The regional director must be notified of any nomination made in their area.)
2. A maximum of two pages describing the candidate's professional activities and accomplishments that constitute distinguished service to *the profession of architecture* or *to the arts and sciences allied therewith*.
3. A maximum of two pages describing the candidate's professional activities and accomplishments that constitute distinguished service to *the Institute*.
4. A maximum of two pages describing all other qualifications (honors, awards, publications, positions held, etc.).
5. Other exhibits (maximum of 15 pages) as appropriate to support the nomination (photographs, brochures, booklets, etc.).
6. A minimum of seven to a maximum of ten one-page letters of support that are explicit in their recommendation and contain specific reasons supporting the candidate's nomination (the one page letter is to be written on company letterhead and signed with either an original or electronic signature).

A second upload for your headshot using the following parameters is required:

- A **square** digital photo/image (head shot or portrait at least 600 x 600 pixels in size) of the nominee in .JPEG format and labeled as "LastName_FirstName".

This image will be used for announcement purposes.

Any material you feel relevant to explain your project should be included within your submission. External links to documents are an acceptable method of supplying additional material should you feel it is significant and vital for the jury to examine, but they are not required to review these items.

Submit File(s)



PDF File for Presentation to the Jury

Choose File No file chosen

(this is a required upload)



Headshot

Choose File No file chosen

(this is a required upload)