



## AIA CONVENTION 2020 STANDING RULES

Due to recommendations of health officials, COVID-19 restrictions, and the impossibility of holding a traditional in-person AIA Convention 2020, the following Rules govern the virtual AIA Convention 2020:

Rule 1. The Official Delegate Information Booklet shall be the order of the business meeting. However, to expedite the session proceedings or to accommodate guest speakers, the President may make changes for that session.

Rule 2. The Convention shall be conducted using the GoToWebinar conferencing platform.

Rule 3. Notices for announcement shall be in writing, signed by the person (or a proper representative) under whose authority the announcement is issued, and shall be emailed to the Secretary at [jasoncwinters@gmail.com](mailto:jasoncwinters@gmail.com).

Rule 4. The rules contained in the current edition of *Robert's Rules of Order Newly Revised (11th Edition)* shall govern the Convention in all cases to which they are applicable and in which they are not inconsistent with the Bylaws and these Standing Rules. A 15-minute block of time will be available for delegates seeking recognition for comments or to ask a question. Delegates shall use the recognition feature of the Zoom platform and shall be recognized in order and may speak for no more than two (2) minutes unless otherwise approved by the presiding officer.

## BUSINESS ITEMS

Rule 5. No motions shall be permitted from the floor.

Rule 6. Before any delegate can address the body, the delegate must email the Secretary at [jasoncwinters@gmail.com](mailto:jasoncwinters@gmail.com) to seek recognition. Once recognized using the virtual platform, the delegate shall address the presiding officer by the title "Madam President," stating that, "I am" and the name, whether a delegate-at-large, member delegate, or state delegate, and the entity represented. Upon recognition, the presiding officer may announce the delegate's name for authorization to speak. AIA members who are not delegates, and Allied and Affiliate members of chapters and state organizations, may speak only at the invitation of the presiding officer.